PURPOSE: To identify district health related issues and seek input  
LOCATION: BISD Service Board Room  
FACILITATORS: Tanya Coleman, District Head Nurse and Garland Griedl, Assistant District Head Nurse  
TIME: 5:00 p.m.

### 8 Areas of Responsibility for the SHAC:
- Health Education
- Physical Education
- Family/Community Involvement
- Health Services
- Nutritional Services
- Health Promotion for Staff
- Healthy School Environment
- Counseling, Psychological, & Social Service

Items Marked Are Represented In The Agenda Below

<table>
<thead>
<tr>
<th>TIME</th>
<th>AGENDA TOPIC</th>
<th>PRESENTER</th>
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| 10 Min. | ★ Welcome & Opening Remarks  
○ Approval of agenda  
■ Copies were given to each attendee, available in both English and Spanish  
○ Approval of last meeting minutes  
■ This was discussed but not approved  
■ Some SHAC members recommended forgoing this to discuss other topics such as bylaws and Senate Bill 9 | Tanya Coleman |
| 25 Min. | ★ SHAC Bylaws  
○ Review Options  
■ Copy of template given to attendees in both English and Spanish  
■ SHAC team decided to take time to review and provide comments on Google doc  
■ Plan to approve bylaws at next SHAC meeting on November 14th | Tanya Coleman |
| 10 Min. | ★ SHAC Subcommittees Review  
○ Physical Education  
○ Adult Well-Being  
○ Drug Awareness and Prevention  
○ Parental Involvement  
■ These were briefly reviewed  
■ SHAC team shared other topics for subcommittees such as trauma informed care  
■ There may be additional meetings to meet goals  
■ A subcommittee for bylaws only was mentioned | Garland Griedl |
| 10 Min. | ★ SHAC Subcommittee Senate Bill 9  
○ Review Requirements  
■ This was discussed with the help of our Curriculum and Instruction, and Counseling team  
○ Suggestions and Recommendations  
■ Programs will be shared with the SHAC team to review and recommend an option that meets the requirements of SB 9  
■ Programs mentioned were NEST, Living Well Aware, and Second Step Child Protection Unit | Tanya Coleman |
5 Min. | ★ Closing Remarks
- Some members of the SHAC team voiced their concerns regarding unmet goals for the 2022-2023 school year
- Our SHAC team agreed we’d like to meet determined goals for 2023-2024 school year
- SHAC members agreed to hold meetings monthly, on 2nd Tuesday of each month, from 5pm-6pm, to accomplish more goals for this school year
- Flyer may be provided to increase parental membership for SHAC

Garland Griedl

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Additional Information:

★ The meeting will be audio recorded and posted to the district’s website.
★ The meeting agenda and minutes will be posted to the district’s website.
★ The SHAC must meet four times per year.
★ The Texas open meeting laws do not apply to local SHACs because they serve in an advisory role vs. a decision-making or fiscal role.
★ The BISD SHAC is required to submit to the district’s school board a written report that includes:
  - recommendations concerning health education curriculum and instruction that has not been previously submitted to the school board;
  - Any suggested modifications to previous recommendations made by the SHAC to the school board;
  - A list of activities during the period of the written reports submitted to the school board
  - Any recommendations by a subcommittee specific to physical activity and fitness.