



**SHAC Meeting
CRCA Library
January 30, 2024
5:00 - 6:00**

- ❖ Welcome
- ❖ Review Robert's Rules of Order
- ❖ Approve Minutes, November 2023
 - Ted Coleman motioned to approve November minutes
 - Tanya Griesenbeck second to approve November minutes
- ❖ Review Bylaws Relevant to Meeting Agenda
 - BISSD Bylaws Article IV reviewed by Dr. Morris
 - According to BISSD Bylaws: "Robert's Rules of Order will be followed in all SHAC meetings."
- ❖ Selection of Officers
 - Jennifer Marshall spoke to share the reason why she would like to fill the Co-Chair vacancy
 - All other candidates were absent from meeting
 - Margarita Igoe asks if absent members are able to be voted for
 - Dr. Morris states all other applicants are able to be voted for even in their absence

 - **Co-Chair - Director of Student Services**
 - Co-Chair - **Vacant (must be the parent of a student currently enrolled in BISSD)**
 - Vote taken for Parent Co-Chair and placed in ballots
 - Jennifer Marshall won by majority vote for the Parent Co-Chair position
 - **Chair Elect - Coordinator of Health Services**
 - Secretary - **Vacant (must be a parent or community member)**
 - Vote taken for Secretary and placed in ballots
 - Stewart Murray won by majority vote for the Secretary position
 - Community Member -
 - Garland Griedl shared brief overview as to why each candidate is interested in the Executive Committee Community Member position (from Executive Committee Survey)
 - Vote taken for Executive Committee Community Member and placed in ballots
 - Stacy Cunningham won by majority vote for Executive Committee Community Member
- ❖ Membership
 - First 25 expressing interest
 - If over - parents first, employees second (attend but not able to vote)
- ❖ Subcommittees

- Dr. Morris provided brief overview of subcommittee topics
- Sub committees: Drug and Tobacco Prevention, Safety and Security, Mental Health, Health Education, Student/Employee Wellness
- Attendees selected their subcommittee of interest
- Attendees broke out into the following groups and discussed plans (20 minutes)
- **Drug and Tobacco Prevention:** Tanya Coleman, Garland Griedl, Janel Morris
- **Safety and Security:** Ted Coleman, Carol Armstrong
- **Mental Health & Health Education (combined due to multiple overlapping topic areas):** Raina Ellis, Margarita Igoe, Jennifer Marshall, Xiomara Gomez, Carmen Andrade, April Mamoe
- **Student & Employee Wellness:** Stewart Murray, Tanya Griesenbeck, Amanda Ortega
- Subcommittees were provided with the items that fall under their umbrella according to SB 9 and instructed to email any questions to Tanya Coleman (tcoleman@bisdtx.org)
- Select topics
- Join groups/topics
- ❖ 2023 - 2024 Meetings (**TENTATIVE**)
 - February 27th
 - Sub-Committee Report Out with Recommendations
 - April 30th
 - Membership - 2024-2025
 - Officers - 2024 - 2025
 - May (as needed)
 - Next Meeting Feb. 27th, 2024
 - Subcommittees to present their progress and/or recommendations at this meeting
 - April 30th, 2024 tentative last meeting
 - Subcommittees may present their recommendations at this meeting, if more time is needed
- ❖ Adjournment @ 5:58pm