



SHAC Meeting
CRCA Library
November 13, 2023
5:00 - 6:00

- ❖ Welcome
- ❖ Introductions (5 minutes)

Penne' Liefer Associate Superintendent for Administrative Services & Human Resources introduced herself and our new Director of Student Services, Dr. Janel Morris, Ed.D. who started with BISD on November 1st, 2023.
- ❖ Concerns (5 minutes)
 - Director Vacancy - This position has been filled as of November 1st, 2023.
 - Prior Year Accomplishments - We are moving forward with our goals for the 2023-2024 school year.
 - Meeting Conduct - Meeting norms were addressed.
 - Parking Lot PL - A poster-paper was displayed on a wall where members could note any questions and/or concerns and place them there to be addressed as feasible.
- ❖ Approve Minutes, October 2023
- ❖ Officers PL to be discussed at future meeting (5 minutes)
 - **Chair** - ~~Coordinator of Health Services~~ -> Director of Student Services
 - Janel Morris, Ed.D.
 - Co-Chair - **Vacant (parent of a student currently enrolled in BISD)**
 - **Chair Elect** - Coordinator of Health Services
 - Tanya Coleman, RN
 - Secretary - **Vacant (parent or Community member)**
- ❖ Establishing Bylaws (100 minutes)
 - Review Draft - Draft was reviewed by breaking up into five sections.
 - Break Out Group Work - There were five different groups to cover a designated section of the bylaws (20 minutes).
 - Recommendations by Break Out Groups - This was discussed as a group covering each section, one at a time.
 - Vote - Bylaws were voted upon, one section at a time until completed. Once a Co-chair has been elected, the SHAC bylaws will be signed.

- ❖ 2023 - 2024 Meetings **(TENTATIVE)**
 - January 23rd
 - Subcommittee Work
 - February 27th
 - Sub-Committee Report Out with Recommendations
 - April 30th
 - Membership - 2024-2025
 - Officer - 2024 - 2025
 - May (as needed)
- ❖ Adjournment - (5 minutes)
 - Meeting adjourned at 6:59pm.