Welcome
❖ Introductions (5 minutes)
  Penne’ Liefer Associate Superintendent for Administrative Services & Human Resources introduced herself and our new Director of Student Services, Dr. Janel Morris, Ed.D. who started with BISD on November 1st, 2023.
❖ Concerns (5 minutes)
  ➢ Director Vacancy - This position has been filled as of November 1st, 2023.
  ➢ Prior Year Accomplishments - We are moving forward with our goals for the 2023-2024 school year.
  ➢ Meeting Conduct - Meeting norms were addressed.
  ➢ Parking Lot PL - A poster-paper was displayed on a wall where members could note any questions and/or concerns and place them there to be addressed as feasible.
❖ Approve Minutes, October 2023
❖ Officers PL to be discussed at future meeting (5 minutes)
  ➢ Chair - Coordinator of Health Services >> Director of Student Services
    ■ Janel Morris, Ed.D.
  ➢ Co-Chair - Vacant (parent of a student currently enrolled in BISD)
  ➢ Chair Elect - Coordinator of Health Services
    ■ Tanya Coleman, RN
  ➢ Secretary - Vacant (parent or Community member)
❖ Establishing Bylaws (100 minutes)
  ➢ Review Draft - Draft was reviewed by breaking up into five sections.
  ➢ Break Out Group Work - There were five different groups to cover a designated section of the bylaws (20 minutes).
  ➢ Recommendations by Break Out Groups - This was discussed as a group covering each section, one at a time.
  ➢ Vote - Bylaws were voted upon, one section at a time until completed. Once a Co-chair has been elected, the SHAC bylaws will be signed.
❖ 2023 - 2024 Meetings *(TENTATIVE)*
  ➢ January 23rd
   ■ Subcommittee Work
  ➢ February 27th
   ■ Sub-Committee Report Out with Recommendations
  ➢ April 30th
   ■ Membership - 2024-2025
   ■ Officer - 2024 - 2025
  ➢ May (as needed)
❖ Adjournment - *(5 minutes)*
  ➢ Meeting adjourned at 6:59pm.