

Minutes of Regular Meeting

The Board of Trustees Bastrop Independent School District

A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, August 20, 2013, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

MEMBERS PRESENT:

James Allen, President
John Eaton, Vice-President
David Long, Secretary
Glenn Peterson
Ashley Mutschink
Matthew Mix
Mark Martyn

MEMBERS ABSENT:

None

ALSO PRESENT:

Kylie Bartsch
Bobbie Mitchell
Mackenzi Bartsch
Robert Mitchell
Elva Conrardy
Kathy Cheshire
Emily Bain
Virginia Kibler
Ellen Owens
Matthew Tepper
Principal
Brad Young
Mary Gray
Amanda Hudspeth
Deena Thomas
Ginni Smith
Principal
Elissa Adams

ALSO PRESENT:

Steve Murray, Superintendent
Barry Edwards, Asst. Superintendent for HR
Janie Pollard, Asst. Superintendent for C&I
Sandra Callahan, Chief Financial Officer
Henry Gideon, Chief Operations Officer
Donald Williams, Ex. Director of Communications/Comm. Svcs.
Camille Smith, Director of Assessment & Student Support
Kathy Cawthron, Director of Elementary Instruction
John Korb, Director of IT Services
Tessie Young, Director of Federal Programs & Grants
Les Hudson, Director of CTE
Martin Conrardy, Genesis High School Principal
Cynthia Sneed, Bastrop Intermediate Principal
Nancy Roll, Director of Secondary Instruction
Reba King, Mina Elementary Principal
Shawn Adams, Cedar Creek Intermediate Principal
Cindy Cox, Business Specialist
Melinda Klaus, Business Specialist
Leslie Crouch, PEIMS Specialist
Linda Voight, Adm. Asst. Finance
Mark Willoughby, District Athletic Coordinator
Celina Estrada-Thomas, Bastrop High School

Sami Kinsey, Bastrop Middle School Principal
Sara Guerra, Lost Pines Elementary Principal
Michele Martella, Director of Special Education
Melinda Soliz, Cedar Creek Elementary Principal
Adelaida Olivares, Cedar Creek High School

Bridgette Cornelius, Bluebonnet Elementary

Principal

Dixie West
Brad Bartsch
Principal

Linda Autrey
Lauri Anzaldua
Mike Prokop

Sarah Brightwell, Director of 21st CCLC
Jim Hallamek, Cedar Creek Middle School

Nancy Barrientos, Adm. Asst. to Superintendent
Robin Aredondo

1.	Opening, Presentations & Open Forum	
A.	Meeting Called to Order President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.	
B.	Pledge of Allegiance President Allen led the Pledge of Allegiance.	
C.	Pledge of Allegiance to the Texas Flag President Allen led the Pledge of Allegiance to the Texas Flag.	
D.	Opening Prayer Glenn Peterson offered the opening prayer.	
E.	Student Speaker on Character Education Trait for August – Respect Kylie Bartsch, a 5 th grader at BIS spoke to the Board on the Character Education Trait for August – Respect. Kylie enjoys riding horses, gymnastics and hanging out with friends. She is the daughter of Brad & Tracie Bartsch.	

	<p>F. Recognition of Instructional Technology Specialist Jennifer Floor for being Selected to Join the 2013 LEGO Education Advisory Panel (LEAP) IT Director John Korb introduced and congratulated Jennifer Flood for being selected as one of fifty educators from across the US to join the 2013 LEGO Education Advisory Panel and provide instructionally focused feedback on LEGO’s educational products.</p>	
	<p>G. Open Forum There were no requests to speak in Open Forum.</p>	
<p>2.</p>	<p>Public Hearing on Proposed Application for an Optional Flexible School Day Program for 2013-2014 Nancy Roll opened the Public Hearing on the Proposed Application for an Optional Flexible School Day Program for 2013-2014 at 5:37 p.m. Ms. Roll reported that the OFSDP is a program that districts may offer to provide flexible hours and days of attendance for students in any grade who meet certain criteria. She added that the goal of the program is to improve graduation rates for students who are in danger of dropping out of school or have dropped out or who are behind in core subject areas. Ms. Roll explained that the district is requesting to submit an application to TEA for an OFSDP at Genesis High School for 2013-2014. Ms. Roll asked for comments or questions. There being none, the Public Hearing was closed at 5:45 p.m.</p>	

	<p>A. Optional Flexible School Day Program Report 2012-2013 Nancy Roll reviewed the OFSDP report for 2012-2013. She reported that BISD offered the following schedule for students participating in the OFSDP during 2012-2013: day school at Genesis High School throughout the calendar year; after school for students at Genesis High School, 4:15 – 5:45 p.m., Tuesday-Thursday; and flexible dates on some Saturdays, intercessions, and summer break. Ms. Roll reported that 27 students were enrolled in the OFSDP in 2012-13 and earned 81 credits.</p>	
	<p>B. Proposed Application for an Optional Flexible School Day Program for 2013-2014 Information was provided to the Board.</p>	
	<p>C. Consider Approval to Submit Application for an Optional Flexible School Day Program (OFSDP) for Eligible Students for 2013-2014 Mark Martyn moved and David Long seconded to approve the district to submit an application for an Optional Flexible School Day Program for Eligible Students for 2013-2014. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p style="text-align: center;"><u>MOTION CARRIED</u> <u>UNANIMOUSLY</u></p>	

3.	Superintendent's Report and Board Discussion	
A. Curriculum Report		
	<p data-bbox="532 317 984 359">1. Accountability Update</p> <p data-bbox="581 401 984 1304">Janie Pollard presented an accountability update for 2013. She reported that the district and all campuses have Met Standard on student achievement, student progress, closing performance gaps and postsecondary readiness. In addition, Ms. Pollard reported that three campuses - Bastrop High School, Cedar Creek High School, and Cedar Creek Intermediate School – earned TEA Distinctions in all three designations: Top 25% student progress, academic achievement in Mathematics, and academic achievement in Reading/ELA. Mrs. Pollard added that the majority of BISD campuses went well beyond the minimum standards.</p> <p data-bbox="581 1356 976 1545">Mr. Eaton congratulated Mr. Murray and his administration and said that was the best news in his five years serving on the Board.</p>	
B. Financial Report		
	Information was provided to the Board. There was no discussion.	

1. Financial Program Update

CFO Sandra Callahan presented an update on the districts' financial department. Mrs. Callahan thanked the Board and Mr. Murray for their support of her department. In addition, she thanked her staff and the districts' administrative council.

Mrs. Callahan reviewed the organizational chart for the Finance Department. She reported that the department operates with 3.5 full time employees, which allows for segregation of duties. The Payroll Department staffs 2 full time employees and processes 28,800 payroll checks totaling \$59.2 million per year, while Accounts Payable employs 2.5 full time employees and processes 9,000 checks totaling \$25 million. In addition, the Finance Department employs two full time employees for purchasing and the districts' Print Shop. The Purchasing Manager approves all purchases and bids. The Print Shop produces approximately 8 million copies per year and oversees district-wide postage. The PEIMS (Public Education Information Management System) has two full time employees and are responsible for 4 annual PEIMS submissions along with

	C. Personnel Report Information was provided to the Board. There was no discussion.	
	D. Communications / Community Services Report Information was provided to the Board. There was no discussion.	
	1. Admissions	
	2. 21st Century Learning Centers / ACE Program	
	3. Strategic Planning Update	
	4. Social Media Policy	
5.	BISD Mobile Phone App (Demo) Donald Williams presented a demonstration of the new BISD Mobile Phone App. Mr. Williams stated that the district is pushing a lot of information out through Facebook and Twitter and encouraged all to download the free app. Mr. Long asked if the campus/district ratings could be added and made easily accessible and Mr. Williams stated that he would work on it.	
4.	Consent Agenda	
	A. Consider Approval of Minutes of July 16 and August 12, 2013	
	B. Consider Awarding Bids	
	1. Property & Casualty Insurance #2011-05 Renewal	
	2. Maintenance, Repair & Operations (MRO) Retail Vendor Merchandise and Services #2013-07	
	3. Apparel & Equipment for Extra-Curricular Activities #2013-10	

	4. Wastewater Holding Tanks for Gateway & Baseball Field	
	5. Surveillance System Upgrades for Intermediate and Middle Schools #2014-01	
	6. OT, PT, Speech Therapy, and Interpreting Services #2014-02	
C.	Consider Approval of Advanced Course Exemptions for No Pass, No Play	
D.	Consider Approval of District Investment Report	
E.	Consider Approval of IMA Expense Report	
F.	Consider Approval to Repeal of all Previously Adopted Policies and Adoption of (LOCAL) Policies as Prepared by TASB Policy Service (see attached list)	
G.	Consider Approval of TASB Policy Update 97	

**H. Consider Approval of
Resolution Regarding
Extracurricular Status of 4-H
Organization and Adjunct
Faculty Agreement**

**I. Consider Approval of
2012-2013 General Fund Budget
Amendment**

President Allen asked if any board member would like to pull a consent agenda item for discussion. There being no requests, President Allen entertained a motion. Glenn Peterson moved and Ashley Mutschink seconded to approve the following consent agenda items: the minutes of July 16 and August 12, 2013; renewing the purchase of Property/Casualty, General Liability, Educators Liability, Auto, and Crime Coverage from TASB Risk Management Fund in the amount of \$174,130.00; all submitted proposals received for the Maintenance, Repair, and Operations Retail Merchandise and Services, RFP #2013-07; all submitted proposals received for Athletic Apparel and Equipment #2013-10; rejecting all submitted proposals for the Wastewater Holding Tanks for Gateway School and the BHS Baseball Field; rejecting all proposals submitted for the Surveillance System Upgrades at BISD Intermediate and Middle Schools; Soliant Health and San Marcos Interpreting as 2013-2014 contractors serving students in special education in Bastrop ISD;

5. Action Items	
A.	<p>Consider Approval of Proposed Tax Rate to be Published in the Notice of Public Meeting to be held in September</p> <p>David Long moved and John Eaton seconded to approve the following proposed tax rate to be published in the Notice of Public Meeting to be held in September: Maintenance and Operations Tax \$1.040; Debt Service Tax Rate .421 for a Total Tax Rate of \$1.461. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p style="text-align: center;"><u>MOTION CARRIED UNANIMOUSLY</u></p>
B.	<p>Consider Approval of District Improvement Plan for 2013-2014</p> <p>Janie Pollard reported that strategic planning items have been merged into the District Improvement Plan. She informed the Board that Campus Improvement Plans would be presented in October.</p> <p>Mark Martyn moved and Glenn Peterson seconded to approve the District Improvement Plan for 2013-2014 as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p style="text-align: center;"><u>MOTION CARRIED UNANIMOUSLY</u></p>
C.	<p>Consider Approval of 2013-2014 Student Code of Conduct</p> <p>John Eaton moved and Mark Martyn seconded to approve the 2013-2014 Student Code of Conduct as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.</p> <p style="text-align: center;"><u>MOTION CARRIED UNANIMOUSLY</u></p>

D. Consider Approval of Six Additional Teaching Positions and Budget Amendment for the Additional Positions for 2013-2014

Barry Edwards asked the Board to consider approving six additional teaching positions in advance of the new school year in anticipation of growth. Mr. Edwards stated that the positions would not be used unless needed.

Ashley Mutschink moved and Glenn Peterson seconded to approve six additional teaching positions and amend the budget for \$300,000 for the additional positions for 2013-2014. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

President Allen reported that Agenda Review Meetings are held the Thursday evening prior to the regular meetings, therefore making the regular meetings more efficient. President Allen invited all to attend the Agenda Review Meetings.

6.	Information Items	
	A. District Wide Calendar Information was provided to the Board. There was no discussion.	
7.	Closed Session	

A. Real Property (551.072)

Attorney Consultation (551.071)

A closed meeting will be held pursuant to Section 551.071 of the Texas Government Code in order for the Commissioners Court to consult with and seek advice from its attorneys pursuant to and within the attorney/client privilege and the confidential attorney/client relationship, as defined by the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and other authority, regarding the following pending litigation: Cause No. 29,052, styled Pine Forest Investments Group, LLC v. City of Bastrop, County of Bastrop, et al, now pending in the District Court of Bastrop County, Texas

**1 . D i s c u s s i o n ,
c o n s i d e r a t i o n , o r
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		The Board of Trustees adjourned into Closed Session at 6:17 p.m. on Tuesday, August 20, 2013 in accordance with the Texas Open Meetings Act.	
8.	Action Resulting from Closed Session		
		The Board of Trustees reconvened in Open Session at 6:50 p.m. on Tuesday, August 20, 2013.	
		David Long moved and John Eaton seconded to hire the law firm of Bickerstaff Heath Delgado Acosta LLP as legal counsel to represent Bastrop Independent School District and its elected officials, appointed officials, or employees currently or hereafter named as parties in that suit, including all related claims, causes of action, defenses, issues, or proceedings in the trial or appellate courts regarding Cause No. 29,052, styled Pine Forest Investments Group, LLC v. City of Bastrop, County of Bastrop, et al, now pending in the district Court of Bastrop County, Texas. President Allen asked for comments or questions. There being none, President Allen called for a vote. <p style="text-align: center;"><u>MOTION CARRIED</u> <u>UNANIMOUSLY</u></p>	

	<p>9. Adjournment There being no further business, John Eaton moved and Glenn Peterson seconded to adjourn the meeting at 6:53 p.m.</p>	
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Secretary

President