

# Minutes of Regular Meeting

## The Board of Trustees Bastrop Independent School District

A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, February 18, 2014, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

### MEMBERS PRESENT:

James Allen, President  
John Eaton, Vice-President  
David Long, Secretary  
Ashley Mutschink  
Matthew Mix  
Glenn Peterson  
Mark Martyn

### MEMBERS ABSENT:

None

### ALSO PRESENT:

Laura Eggers  
Allison Malone  
Leslie Howell  
Jerry & Stacy Neef  
Barabara Coil  
Johnny Bond  
Layli Pham  
Rick Kutcher  
Rehana Hollingsworth  
Carolyn Green  
Jeff Estes  
Blanche Underwood  
Jacki Koi  
Trevor Koi  
Lindsey Hastings  
Michelle Hastings  
Ahtziri Hernandez  
Melissa Napolitano

### ALSO PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Janie Pollard, Asst. Superintendent for C&I  
Sandra Callahan, Chief Financial Officer  
Henry Gideon, Chief Operations Officer  
Donald Williams, Ex. Dir. Of Communications/Comm. Svcs.  
Camille Smith, Director of Assessment & Student Support  
Kathy Cawthron, Director of Elementary Instruction  
John Korb, Director of IT Services  
Tessie Young, Director of Federal Programs & Grants  
Les Hudson, Director of CTE  
Nancy Roll, Director of Secondary Instruction  
Sami Kinsey, Bastrop Middle School Principal  
Andrew Ferranti, System Administrator  
Richard Salazar, Network Manager  
Lashun Gaines, Red Rock Elementary Principal  
Melinda Soliz, Cedar Creek Elementary Principal  
Adelaida Olivares, Cedar Creek High School Principal  
Patricia Alford, Gateway Principal  
Nancy Barrientos, Adm. Asst. to Superintendent  
Jordan Pham  
Rebecca Bennett  
Vikki Estes  
Karen Shirk  
Avery Koi  
Tyler Hastings  
Tasha Buchanan  
Khrysalis Clark  
Devan Trussell  
Jackson Estes

David Estes  
 Kristi Shepperson  
 Ben Underwood  
 Mary Alice Salazar

Dock Jackson  
 Leonard Shepperson  
 Charles LeBlanc

<b>1.</b>	<b>Opening, Pledge, Recognitions and Open Forum</b>	
	<b>A. Meeting Called to Order</b> President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.	
	<b>B. Pledge of Allegiance</b> President Allen led the Pledge of Allegiance.	
	<b>C. Pledge of Allegiance to the Texas Flag</b>	
	President Allen led the Pledge of Allegiance to the Texas Flag.	
	<b>D. Opening Prayer</b> Johnny Bond from Bastrop Church of Christ offered the opening prayer.	
	<b>E. Student Speaker on Character Education Trait for February – Justice</b>  Bastrop Middle School 8 <sup>th</sup> grader Avery Koi spoke to the Board on Justice, the Character Education Trait for February. Avery is involved in athletics, UIL, 4-H, club volleyball and cheerleading and is a member of NJHS and Student Council.	

	<p><b>F. Introduction of Representatives from the Superintendent's Student Advisory Council</b>  Mr. Murray introduced Bastrop High School Junior Laura Eggers who will be representing the Superintendent's Student Advisory Council this evening.</p>	
	<p><b>G. Special Presentations and Recognitions</b></p>	
	<p><b>1. Presentation of Proclamation by the City of Bastrop for Black History Month</b>  Oh behalf of the Mayor and Bastrop City Council, Councilman Dock Jackson presented a Proclamation for Black History Month in February.</p>	
	<p><b>2. Recognition of CCHS Student that was Accepted to the United States Naval Academy</b>  CCHS Principal Laila Olivares introduced Samantha Shirk and congratulated her for being accepted into the U.S. Naval Academy. Samantha is one of 1,200 students who got accepted out of 20,000 applicants. She will graduate as a Commissioned Officer and will concentrate on nuclear engineering.</p>	

	<p><b>3. Recognition of CCHS Student Whose Painting Sold at the San Antonio Stock Show and Rodeo Art Fest</b></p> <p>CCHS Principal Laila Olivares introduced senior Leslie Howell. Leslie’s painting “Cutting it Close” was auctioned off at the Student Western Art Auction at the San Antonio Stock Show and Rodeo for a total of \$12,212 in scholarship money. Leslie plans to attend ACC and transfer to Tarleton State and major in Equine Science.</p>	
	<p><b>4. Recognition of CCHS &amp; BHS Band Students that Advanced to the State UIL Contest</b></p> <p>CCHS Band Director Rick Kutcher and BHS Band Director Jeff Estes introduced and congratulated students that advanced to the UIL State Contest at UT Austin on May 24<sup>th</sup>.</p>	

**5. Recognition of Bastrop ISD Employees Andrew Ferranti and Richard Salazar for Obtaining Cisco Certification**

Director of IT Services John Korb congratulated Andrew Ferranti and Richard Salazar for obtaining Cisco Certified Status in the area of Routing and Switching. He explained that this certification helps increase the value on the District's network by ensuring the staff's ability to install, configure, operate, and troubleshoot our routed and switched network in the most efficient and effective manner.

	<p><b>H. Open Forum</b></p> <p><b>1. Rebecca Bennett</b>  Ms. Bennett presented results of the Bastrop Federation of Teachers Employee Satisfaction Survey. It was noted that 221 of the district's 1,200 employees responded to the survey.</p> <p><b>2. Rehana Hollingsworth</b>  Rehana Hollingsworth, librarian at Red Rock Elementary and Cedar Creek Elementary thanked the board for their efforts to keep the elementary libraries out of the rotation. Ms. Hollingsworth reviewed the many benefits of elementary libraries being out of the rotation. She extended an invitation to everyone to come out and read to the students at Red Rock Elementary and Cedar Creek Elementary on February 28<sup>th</sup>, adding that Mr. Murray had already signed up to read to the students.</p>	
<p><b>2.</b></p>	<p><b>Superintendent's Report and Board Discussion</b></p>	
	<p><b>A. Curriculum Report</b></p>	
	<p><b>1. 2012-2013 Bilingual/ESL Education Annual Program Report</b>  Information was provided to the Board. There was no discussion.</p>	

	<p><b>2. Counseling Services Update</b>  Camille Smith presented a Counseling Services Update. Mrs. Smith reviewed the role of the campus counseling staff. She reviewed the process for the transitional services when students go from Gateway back to their home campus. Mrs. Smith reported that in addition to the district’s counselors, outside resources (Communities in Schools and Connections) are available as needed. Mrs. Smith reviewed counseling services personnel and the support that is provided to the personnel. Mrs. Smith stated that the district greatly appreciates the counseling staff.</p>	
	<p><b>B. Financial Report</b>  Information was provided to the Board. Mr. Eaton commented that tax collections were down by 1% and Mrs. Callahan explained that this is due to a processing time issue. She added that it should be back up by next month.</p>	
	<p><b>C. Personnel Report</b>  Information was provided to the Board. There was no discussion.</p>	
<b>3.</b>	<b>Consent Agenda</b>	
	<p><b>A. Consider Approval of Minutes of January 21, 2014</b></p>	
	<p><b>B. Consider Approval of Bids</b></p>	

	<b>1. Maintenance, Repair &amp; Operations (MRO) Retail Vendor Merchandise and Services #2013-07</b>	
	<b>2. Apparel &amp; Equipment for Extra-Curricular Activities #2013-10</b>	
<b>C.</b>	<b>Consider Approval of District Investment Report</b>	
<b>D.</b>	<b>Consider Approval of Tax Refunds</b>	
<b>E.</b>	<b>Consider Approval of IMA Expense Report</b>	
<b>F.</b>	<b>Consider Approval of General Fund Budget Amendment</b>	



**G. Consider Approval of Sole Source Purchase of Intercom System for Cedar Creek Middle School**

President Allen asked if any board member would like to pull a consent agenda item for discussion. There being no requests, President Allen entertained a motion. Ashley Mutschink moved and Glenn Peterson seconded to approve the following consent agenda items: the minutes of January 21, 2014; all submitted proposals for Maintenance, Repair, and Operations Retail Merchandise and Services RFP #2013-07; all submitted proposals for Athletic Apparel and Equipment #2013-10; the District Investment Report for January 2014; the tax refunds over \$2,500 for Bastrop ISD; the January 2014 IMA Expense Report; the amendment to the 2013-2014 general fund budget; and the purchase and installation of the Telecor LX Intercom System for Cedar Creek Middle School from APT Communications.

MOTION CARRIED  
UNANIMOUSLY

**4. Action Items**

**A. Consider Approval of  
Application for Low  
Attendance Day Waiver  
Request to TEA**

Sandra Callahan reported that due to low attendance on January 28, 2014 and October 31, 2013, the district would like to request a low attendance state waiver for these two days. She explained that the waiver allows the district to request that an instructional day with attendance at least 10 percentage points below the last school year's average attendance due to inclement weather, health, safety-related, or other issues be excused from ADA calculations for the current school years. Mrs. Callahan said that if the waivers are approved, it should improve the district's ADA.

Mark Martyn moved and John Eaton seconded to approve the filing of an Attendance State Waiver Request to TEA as per the Student Attendance Accounting Handbook, Section 3.3.3 as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

**MOTION CARRIED**  
**UNANIMOUSLY**

**B. Consider Approval of Application for Expedited and General State Waivers**

Jane Pollard requested that the Board approve the filing of a Modified Schedule State Assessment Waiver, Staff Development General Waiver, and the Teacher Data Portal of the Texas Assessment Management System Waiver to the Texas Education Agency.

David Long moved and Ashley Mutschink seconded to approve the filing of a Modified Schedule State Assessment Testing Waiver, Staff Development Days Waiver, and a Teacher Data Portal of the Texas Assessment Management System Waiver Request to TEA as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED  
UNANIMOUSLY

**C. Consider Approval of School Calendar for the 2014-2015 School Year**

Jane Pollard presented a draft of the school calendar for the 2014-2015 school year. She explained that the calendar was shared with BISD staff for their input. Mrs. Pollard reminded that the first day of school in Texas cannot be before the 4<sup>th</sup> Monday in August.

David Long moved and Matthew Mix seconded to approve the school calendar for the 2014-2015 school year as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

**MOTION CARRIED**  
**UNANIMOUSLY**

Mr. Murray thanked Mr. Gideon and the team at Goldstar for getting out early and checking road conditions when the weather is threatening. President Allen thanked Mrs. Pollard for presenting information on House Bill 5 last week.

President Allen asked Laura what the biggest difference was between schools in Germany and Bastrop ISD. Laura explained that the whole system is different and students stay in one class and teachers come into their classroom. Laura said that she

<b>5.</b>	<b>Information Items</b>	
	<b>A. District Wide Calendar</b> Information was provided to the Board. There was no discussion.	
	<b>B. Enrollment</b> Information was provided to the Board. There was no discussion.	
	<b>C. 2014-2015 Budget Calendar</b> Information was provided to the Board. There was no discussion.	
<b>6.</b>	<b>Closed Session</b> The Board of Trustees at 6:22 p.m. on Tuesday, February 18, 2014, convened into Closed Session in Accordance with the Texas Open Meetings Act.	
	<b>A. Personnel Matters (551.074)</b>	
	1. Administrator's Contracts	
<b>7.</b>	<b>Action Resulting from Closed Session</b> The Board of Trustees reconvened in open session at 6:30 p.m. on Tuesday, February 18, 2014.  John Eaton moved and Mark Martyn seconded to approve the administrators' contacts as indicated in closed session. President Allen asked for comments or questions. There being none, President Allen called for a vote.  <p style="text-align: center;"><u>MOTION CARRIED</u> <u>UNANIMOUSLY</u></p>	

**8. Adjournment**

There being no further business, John Eaton moved and Glenn Peterson seconded to adjourn the meeting at 6:31 p.m.

\_\_\_\_\_

\_\_\_\_\_  
Secretary  
President

## Administrator Contracts

Last Name	First Name	TERM	MONTHS	YEARS
ADAMS	SHAWN	2	12	2014-2016
ALFORD	PATRICIA	2	12	2014-2016
AUTREY	STEPHEN	2	12	2014-2016
BENNIGHT	NATALIE	2	12	2014-2016
BRIGHTWELL	SARAH	2	12	2014-2016
CALLAHAN	SANDRA	2	12	2014-2016
CAWTHRON	KATHLENE	2	12	2014-2016
CONRARDY	MARTIN	2	12	2014-2016
CORNELIUS	BRIDGETTE	2	12	2014-2016
DOMINGUEZ	JOSE	2	12	2014-2016
EBERLY	DEREK	2	12	2014-2016
EDWARDS	BARRON	2	12	2014-2016
FOSTER	STEPHANIE	2	11	2014-2016
GAINES	LASHUN	2	12	2014-2016
GARDNER	MELINDA	2	11	2014-2016
GIDEON	STACI	2	12	2014-2016
GIDEON	HENRY	2	12	2014-2016
GILL	SUSAN	2	12	2014-2016
GUERRA	SARA	2	12	2014-2016
HALL	ALISON	2	11	2014-2016
HALLAMEK	JAMES	2	12	2014-2016
HUDSON	LES	2	12	2014-2016
KELLY	CHRISTINE	2	12	2014-2016
KING	REBA	2	12	2014-2016
KINSEY	SAMI	2	12	2014-2016
KORB	JOHN	2	12	2014-2016
KOVAR	MELANIE	2	11	2014-2016
LAURENT	ALAN	2	12	2014-2016
LOPEZ	KELLI	2	12	2014-2016
MARTELLA	CYNTHIA	2	12	2014-2016
MOORE	DELORES	2	12	2014-2016
OLIVAREZ	ADELAIDA	2	12	2014-2016
PARKER	KENNETH	2	12	2014-2016
PATMON	TODD	2	12	2014-2016
PIETSCH	SHELLY	2	11	2014-2016
POLLARD	JANE	2	12	2014-2016
PRATER	STEVEN	2	11	2014-2016
RODGERS	JACKIE	2	12	2014-2016
ROLL	NANCY	2	12	2014-2016
SCHUELKE	MELISSA	Probationary	12	2014-2015
SMITH	CAMILLE	2	12	2014-2016
SNEED	CYNTHIA	Probationary	12	2014-2015
SOLIZ	MELINDA	2	12	2014-2016
THOMAS	CELINA	2	12	2014-2016
TUCKER	HEATHER	2	11	2014-2016
UNDERWOOD	TAMARA	Probationary	12	2014-2015
WASHINGTON	ROBERT	2	12	2014-2016
WILLIAMS	DONALD	2	12	2014-2016
WILLOUGHBY	MARK	Probationary	12	2014-2015
WOOLF	AARON	Probationary	12	2014-2015
WYSOCKI	ELIZABETH	2	12	2014-2016
YOUNG	TERESA	2	12	2014-2016