

Minutes of Regular Meeting

The Board of Trustees Bastrop Independent School District

A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, October 20, 2015, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

MEMBERS PRESENT:

James Allen, President
Ashley Mutschink, Vice-President
Molly McClure, Secretary
Matthew Mix
Kellye Seekatz
Billy Moore
Glenn Peterson

MEMBERS ABSENT:

None

ALSO PRESENT:

Frank Hunter
Paula Canby
Rachel Williams
Claire Gordon
Dera Ronquille
Andrew Davis
Emily Atteberry
Omar Cathcart

OTHERS PRESENT:

Steve Murray, Superintendent
Barry Edwards, Deputy Superintendent for Administrative Services
Sandra Callahan, Chief Financial Officer
Penne' Liefer, Chief Academic Officer
Emily Parks, Executive Director of Communications & Community Partnerships
Terrell King, Executive Director of Human Resources
Jackie Waneck, Director of Special Education Services
Camille Smith, Director of Assessment & Student Support
Patricia Melgar-Cook, Director of Bilingual / ESL
Nancy Roll, Director of Professional Learning, Grants, Fed. Programs
Sarah Brightwell, Director of Community Services
Les Hudson, Director of Career & Tech
Martin Conrardy, Genesis & CRCA Principal
Stephen Autrey, Bastrop Intermediate Principal
Laura Krcmar, Red Rock Elementary Principal
Jason Hewitt, Bastrop High School Principal
Melinda Marquez, Cedar Creek Elementary Principal
Bridgette Cornelius, Cedar Creek High School Principal
Jennifer Hranitzky, Emile Elementary Principal
Alison Hall, Bluebonnet Elementary Principal
Melinda Gardner, Lost Pines Elementary Principal
Reba King, Mina Elementary Principal
Laura Krcmar, Red Rock Elementary Principal
Shawn Adams, Cedar Creek Intermediate Principal
Chris Julian, Bastrop Middle School Principal
Rob Hensarling, Cedar Creek Middle School Principal
Patricia Alford, Gateway School Principal
James Miller, BISD Police Officer
Manuel Martinez, BISD Police Officer
Nancy Barrientos, Adm. Asst. to Superintendent

1. Opening, Pledge, Presentations and Open Forum

A. Meeting Called to Order

President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

B. Pledge of Allegiance

The Board of Trustees led the Pledge of Allegiance.

C. Pledge of Allegiance to the Texas Flag

The Board of Trustees led the Pledge of Allegiance to the Texas Flag.

D. Opening Prayer

Paula Canby with Good Shepherd Lutheran Church offered the opening prayer.

E. Student Speaker on the Character Education Trait for October – Responsibility

Omar Cathcart, a 4th grader at Lost Pines Elementary, spoke to the Board on Responsibility. Omar enjoys skating, football, swimming, fishing and gardening. His mom is Sawana Barnaby and his stepdad is Patrick Johnson.

F. Introduction of Representatives from BHS and CCHS Superintendent's Student Advisory Council (SSAC)

Superintendent Murray introduced Claire Gordon and Emily Atteberry, representatives of the Bastrop High School Superintendent's Student Advisory Council.

G. Special Recognitions

1. Recognition of Patsy Trigg and Dedication of the Bastrop High School Patsy Trigg Media Center

Superintendent Murray introduced Patsy Trigg and congratulated her on the new Patsy Trigg Media and Learning Center at Bastrop High School. Mr. Murray thanked Mrs. Trigg for her 38 years of service to Bastrop ISD.

2. Recognition of BISD Principals for Principal's Appreciation Month

Superintendent Murray read a Proclamation by Governor Abbott declaring October as Principal's Appreciation Month in the State of Texas. Mr. Murray thanked the districts' principals for their hard work and dedication and presented them each with a token of appreciation. Board members echoed the Superintendents sentiments.

H. Open Forum

There were no requests to speak in open forum this evening.

2. Superintendent's Report and Board Discussion

A. Curriculum Report

1. Formerly Improvement Required (FIR) Campus Information

Penne' Liefer presented information on Formerly Improvement Required

campuses. She reported that 3 Bastrop ISD campuses were FIR campuses: Bluebonnet Elementary, Emile Elementary and Mina Elementary. Ms. Liefer reviewed targeted improvement plans for the three campuses. Mrs. McClure thanked the principals of the three campuses for all of their hard work and efforts and added that she hopes they recognize how much they have already accomplished.

B. Financial Report

Information was provided to the Board. There was no discussion.

1. Revisions to TASB Policy CH (LOCAL)

Sandra Callahan reviewed revisions to TASB Policy CH (LOCAL). She reported that revisions would change the local policy to match the legal policy with regard to purchases requiring board approval. She added that a previous legal policy change increased the amount requiring board approval from \$25,000 to \$50,000. At the time of the legal revisions, the board chose to keep the more restrictive amount in the local policy.

C. Personnel Report

Information was provided to the Board. There was no discussion.

D. Operations / Safety Report

1. Update on Operations / Safety

Superintendent Murray provided an update on the districts' operations / safety department. Mr. Murray started by introducing the two district police officers, James Miller and Manuel Martinez. Mr. Murray thanked the Bastrop Police Department and Bastrop County Sheriff's Department for their support. He reported that the Chief of Police / Operations position has been posted and interviews for the position will begin soon.

Mr. Murray also presented an update on facilities, future projects, food services and transportation.

E. Communications / Community Services Report

1. Strategic Design

Emily Parks provided an update on the districts' Strategic Design. She reported that the district is in the fifth and final year of its current Strategic Plan. She added that Bastrop ISD has contracted with Engage2Learn to develop Learner Profiles and a set of learning outcomes for our students. Mrs. Parks stated that the first kick-off meeting to introduce the process to district and campus administration will be held on November 10th.

2. Preliminary Communication Audit Results

Emily Parks provided a brief update on preliminary communication audit results. She reported that the auditor is currently working on the final report and the district anticipates receiving the report before the end of the semester. Mrs. Parks stated that she is encouraged by the preliminary information that

has been shared so far.

Mr. Mutschink commended Bastrop Intermediate for providing helpful online tools for their parents. He stated that lessons are posted online, and links are provided for homework help. Mr. Mutschink also commended Mrs. Parks for giving a great report to Governor Abbott at the briefing on the Hidden Pines Wildfire last week.

3. Consent Agenda

- A. Consider Approval of Minutes of September 10 and 15, 2015**
- B. Consider Approval of District Investment Report**
- C. Consider Approval of IMA Expense Report**
- D. Consider Approval of Tax Refunds**
- E. Consider Approval of Qualified PDAS Appraiser**
- F. Consider Approval of General Fund Budget Amendment**
- G. Consider Approval of Revised Resolution Regarding Extracurricular Status of 4-H Organization and Revised Adjunct Faculty Agreement**

President Allen asked if any Board member wanted to pull any of the consent agenda items for discussion. There being none, President Allen asked for a motion. Ashley Mutschink moved and Glenn Peterson seconded to approve the consent agenda items as follows: the minutes of September 10 and 15, 2015; the District Investment Report for September 2015; the IMA Expense Report for September 2015; the tax refunds; the qualified PDAS appraiser; the general fund budget amendment; and the revised Resolution Regarding Extracurricular Status of 4-H Organization and Revised Adjunct Faculty Agreement as presented.

4. Action Items

A. Consider Approval of Campus Improvement Plans

Penne' Liefer reviewed 2015-2016 BISD Campus Improvement Plans. She reported that the State Compensatory Funds per campus would be completed by the end of October, 2015. Ms. Liefer stated that writing would be a target for the district this year, and she reviewed support structures, training and action/implementations.

Mrs. McClure thanked all principals for their diligence.

Molly McClure moved and Billy Moore seconded to approve the 2015-2016 Campus Improvement Plans as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

B. Consider Approval of Resolution for Nomination of Bastrop Central Appraisal District Board of Directors

President Allen called for nominations for the Bastrop Central Appraisal District Board of Directors. Mr. Mutschink stated that David Redd was the districts' nominee a couple of years ago, and added that Mr. Redd works in Human Resources. He added that this is important as the board works to hire a new chief appraiser.

Ashley Mutschink nominated David Redd for the Board of Directors for the Bastrop Central Appraisal District. Billy Moore seconded. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

5. Information Items

A. District Wide Calendar

Information was provided to the Board. There was no discussion.

B. Enrollment

Information was provided to the Board. There was no discussion.

C. TASB Policy Update 103

Information was provided to the Board. There was no discussion.

On behalf of the Board, President Allen congratulated Patsy Trigg for the honor of having the Media and Learning Center at Bastrop High School named after her. President Allen also thanked the districts' principals. He stated that the job comes with a lot of challenges, but the board appreciates how principals react to the challenges. All board members agreed and gave thanks to the principals.

6. Adjournment

There being no further business, Ashley Mutschink moved and Glenn Peterson seconded to adjourn the meeting at 6:30 p.m.

Board Secretary

Board President