

# Minutes of Special Agenda Review Meeting

## The Board of Trustees Bastrop Independent School District

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A Special Agenda Review Meeting of the Board of Trustees of Bastrop Independent School District was held Thursday, May 12, 2016, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

### MEMBERS PRESENT:

Ashley Mutschink, Vice-President  
Molly McClure, Secretary  
Matthew Mix  
Billy Moore  
Kellye Seekatz

### OTHERS PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Janie Pollard, Asst. Superintendent for C&I  
Jeffrey Yarbrough, Chief of Police/Director of Operations  
Sandra Callahan, Chief Financial Officer  
Penne' Liefer, Chief Academic Officer  
Emily Parks, Executive Director of Communications & Community Partnerships  
Terrell King, Executive Director of Human Resources  
Patricia Melgar-Cook, Director of Bilingual / ESL  
Jason Hewitt, Bastrop High School Principal  
Nancy Barrientos, Adm. Asst. to Superintendent

### MEMBERS ABSENT:

James Allen, President  
Glenn Peterson

The agenda items below were reviewed and discussed as follows. If no text is present, the item was reviewed and accepted for the Regular Board Meeting Agenda for May 17, 2016 with no changes or significant discussion.

## **1. Opening, Pledge, Prayer, Oath of Office, Reorganization of Board, Recognitions and Open Forum**

### **A. Meeting Called to Order**

Vice-President Mutschink called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

### **B. Pledge of Allegiance**

### **C. Pledge of Allegiance to the Texas Flag**

### **D. Opening Prayer**

### **E. Administration of Oath of Office for New Board Members**

**Presenter: Judge Duggan**

### **F. Reorganization of Board**

**Presenter: Board of Trustees**

- G. Student Speaker for the Character Education Trait for May – Integrity**
- H. Introduction of Representatives from the Superintendent's Student Advisory Council**  
**Presenter: Steve Murray**
- I. Recognition of Bastrop ISD Administrators (Janie Pollard & Nancy Roll)**  
**Presenter: Steve Murray**
- J. Recognition of National Library Month**  
**Presenter: Emily Bain**
- K. Recognition of Clinical Practicum II CCHS Class**  
**Presenter: Les Hudson, Diana Rios Rodriguez, Patricia Woodley**
- L. Recognition of Cedar Creek High School and Bastrop High School Baseball Teams**  
**Presenter: Bob Jones**
- M. Recognition of Cedar Creek High School and Bastrop High School Softball Teams**  
**Presenter: Bob Jones**
- N. Recognition of Bastrop High School and Cedar Creek High School Track Teams**  
**Presenter: Bob Jones**
- O. Recognition of Bastrop High School Tennis Team**  
**Presenter: Bob Jones**
- P. Recognition of High School Regional UIL Participants**  
**Presenter: Bridgette Cornelius, Jason Hewitt, Martin Conrardy**
- Q. Campus Spotlight - Bluebonnet Elementary**  
**Presenter: Alison Hall**
- R. Open Forum**

**2. Public Hearing (TO BE HELD AT MAY 17, 2016 MEETING)**

**A. Public Hearing on the 2016-2017 Budget**

**Presenter: Sandra Callahan**

CFO Sandra Callahan reviewed the proposed 2016-2017 budget. She reviewed

the budget calendar and reported that the tax rate would be adopted on September 20, 2016. Mrs. Callahan reviewed the priority goals used to build the proposed budget: Safety & Security; Instructional/Academic Improvement; Bilingual Education; Campus Instructional Coaches (1 coach per campus – not subject specific and a K-12 core content specialist and additional coaches assigned based on school need); and CRCA year 3 (proposing an AP to be shared between Genesis & CRCA).

Mrs. Callahan reported that the proposed budget is based on an estimated enrollment of 10,526 and ADA of 9,999. Mrs. Callahan reviewed the proposed salary increases: paraprofessionals would receive a 3% increase; teachers a 2% increase; and administration/professional support a 1.5% increase. She reviewed proposed expenditure budget assumptions which includes staffing, transforming libraries into media centers, and non-staffing items. Mrs. Callahan reviewed the proposed decision package which consists of portable buildings, technology, middle school safety access, cameras, maintenance projects, and furniture for new classrooms (portables). Mrs. Callahan reported that the district would hold a Public Hearing at the May 17, 2016 board meeting, and will be asking the board to approve the amendment to the BISD Compensation Package and to adopt the 2016-2017 budget for general, debt service and food service.

**B. Consider Approval of Amendment to the BISD Compensation Package**

**C. Adopt the 2016-2017 Budget for General, Debt Service, and Food Service**

**3. Superintendent's Report and Board Discussion**

**A. Curriculum Report**

**B. Financial Report**  
**Presenter: Sandra Callahan**

**C. Personnel Report**

**D. Communications / Community Services Report**

**E. Operations / Police Department Report**

**4. Consent Agenda**

**A. Consider Approval of Minutes of April 19 and 22, 2016**

**B. Consider Award of Bids**

- 1. Portable Building Relocation #2014-05 Renewal**
- 2. General Retail Merchandise & Services #2016-04**

- C. Consider Approval of IMA Expense Report
- D. Consider Approval of District Investment Report
- E. Consider Approval of General Fund Budget Amendment .
- F. Consider Approval of Tax Refunds
- G. Consider Approval of Revisions to TASB Policy DH (LOCAL) and FFAC (LOCAL)  
Vice-President Mutschink stated that he would ask to pull consent agenda item 2-B2 and will abstain from the vote on that item due to a conflict of interest.

**5. Action Items**

- A. Consider Approval of Cedar Creek Elementary and Red Rock Elementary Turnaround Plans  
Presenter: Penne' Liefer
  
- B. Consider Approval of the Financing of Tax Exempt Municipal Lease and Taxable Municipal Lease for Portable Buildings  
Presenter: Sandra Callahan
  
- C. Consider Approval of Food Service Management Services #2016-03  
Presenter: Sandra Callahan


**6. Information Items**


- A. District Wide Calendar
  
- B. Enrollment

Billy Moore would like a future presentation on the districts' new media centers.

**7. Adjournment**

There being no further business, the meeting was adjourned at 6:15 p.m.

  
Board Secretary

  
Board President