

# Minutes of Regular Meeting

## The Board of Trustees Bastrop Independent School District

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A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, May 17, 2016, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

### MEMBERS PRESENT:

James Allen, President  
Ashley Mutschink, Vice-President  
Molly McClure, Secretary  
Billy Moore  
Kellye Seekatz  
Matthew Mix  
Glenn Peterson

### MEMBERS ABSENT:

None

### ALSO PRESENT:

Kaitlyn Julson  
Helen Julson  
Jimmy Osowski  
Ashley Ridlon  
Brian Ridlon  
Celena Hendrix  
Etta Madison  
Mark Willoughby  
Sue Lara  
Jana Allen  
Cameron Stahl  
John Moore  
Minka Atkinson

### OTHERS PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Janie Pollard, Asst. Superintendent for C&I  
Jeffrey Yarbrough, Chief of Police/Director of Operations  
Sandra Callahan, Chief Financial Officer  
Penne' Liefer, Chief Academic Officer  
Terrell King, Executive Director of Human Resources  
Les Hudson, Director of CTE  
Jackie Waneck, Director of Special Education Services  
Camille Smith, Director of Assessment & Student Support  
Patricia Melgar-Cook, Director of Bilingual / ESL  
Nancy Roll, Director of Professional Learning, Grants, Fed. Programs  
Krystal Gabriel, Cedar Creek High School Associate Principal  
Dr. Jason Hewitt, Bastrop High School Principal  
Alison Hall, Bluebonnet Elementary Principal  
Emily Bain, Technology Coordinator  
Diana Rios Rodriguez, District Head Nurse  
Martin Conrardy, Genesis / CRCA Principal  
Sarah Brightwell, Director of 21<sup>st</sup> CCLC  
Clifton Ames, Child Nutrition Director  
Nancy Barrientos, Adm. Asst. to Superintendent  
Bryce Wyatt  
Pat Vardell  
Gretchen Etherington  
Angel Ornelas

## **1. Opening, Pledge, Prayer, Oath of Office, Reorganization of Board, Recognitions and Open Forum**

### **A. Meeting Called to Order**

President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

**B. Pledge of Allegiance**

The Board of Trustees led the Pledge of Allegiance.

**C. Pledge of Allegiance to the Texas Flag**

The Board of Trustees led the Pledge of Allegiance to the Texas Flag.

**D. Opening Prayer**

Ashley Mutschink offered the opening prayer.

**E. Administration of Oath of Office for New Board Members**

Judge Chris Duggan administered the Oath of Office for New Board Members to Glenn Peterson, Place 5, Matthew Mix, Place 6 and Ashley Mutschink, Place 7.

Judge Duggan congratulated the board members and thanked them for their service to our community.

**F. Reorganization of Board**

President Allen opened the floor for nominations. Matthew Mix nominated James Allen for Board President, Ashley Mutschink for Board Vice-President, and Molly McClure for Board Secretary. Glenn Peterson seconded the nominations. President Allen called for other nominations. There were no other nominations. President Allen called for a vote. James Allen was elected Board President, Ashley Mutschink was elected Board Vice-President, and Molly McClure was elected Board Secretary.

MOTION CARRIED UNANIMOUSLY

**G. Student Speaker for the Character Education Trait for May – Integrity**

Angela Lopez and Jocsan Binzha (sounds like Jockson Binza), both 4<sup>th</sup> graders at Red Rock Elementary, spoke on Integrity. Angela loves to read! One of her favorite things to do is check out new books from the Red Rock library. Angela recently presented to her peers a full recitation of Martin Luther King's "I Have a Dream" speech. Angela's parents are Rolando Lopez & Sandra Garcia.

Jocsan is an avid reader and writer. He recently won the Principal's Writing Challenge and is a member of the 35 point Accelerated Reader Club at Red Rock. He is thinking he will be a published author one day. Jocsan's parents are Javier Binzha & Alma Martinez.

**H. Introduction of Representatives from the Superintendent's Student Advisory Council**

Superintendent Murray introduced representatives from the Superintendent's Student Advisory Council, BHS Senior Jake Namken, CCHS Junior Kirsten Watson, and CCHS Junior Hannah Thompson.

**I. Recognition of Bastrop ISD Administrators (Janie Pollard & Nancy Roll)**

Superintendent Murray congratulated Janie Pollard and Nancy Roll on their retirement and thanked them for their service. Mrs. Pollard has been with BISD for 6 years and has a total of 31 years in education, and Ms. Roll has been with the district for 19 years and a total of 32 years in education.

**J. Recognition of National Library Month**

Emily Bain, Coordinator of Digital Learning, recognized BISD Library Media Specialists in honor of National Library Month which was celebrated in April.

**K. Recognition of Clinical Practicum II CCHS Class**

Les Hudson, Diana Rios Rodriguez, and Patricia Woodley recognized students from the CCHS Clinical Practicum II class. Nurse Rios reported that these students were instrumental in helping the health services department and campus nurses accomplish state mandated screenings for vision, hearing and scoliosis adding that the students logged over 1,000 hours of service in two years.

**L. Recognition of Cedar Creek High School and Bastrop High School Baseball Teams**

BISD Athletic Director Bob Jones introduced members of the Cedar Creek High School and Bastrop High School Baseball teams and their coaches and congratulated them for making it to the play-offs.

**M. Recognition of Cedar Creek High School and Bastrop High School Softball Teams**

BISD Athletic Director Bob Jones introduced members of the Cedar Creek High School and Bastrop High School Softball teams and their coaches and congratulated them for making it to the play-offs.

**N. Recognition of Bastrop High School and Cedar Creek High School Track Teams**

BISD Athletic Director Bob Jones introduced members of the Cedar Creek High School and Bastrop High School Track teams and their coaches and congratulated them on a great season.

**O. Recognition of Bastrop High School Tennis Team**

BISD Athletic Director Bob Jones introduced members of the Bastrop High School Tennis team and their coach and congratulated them on a great season.

**P. Recognition of High School Regional UIL Participants**

CCHS Associate Principal Krystal Gabriel, BHS Principal Jason Hewitt, and CRCA Principal Martin Conrardy recognized their UIL Regional participants.

**Q. Campus Spotlight - Bluebonnet Elementary**

Principal Alison Hall presented a spotlight on Bluebonnet Elementary. She reported the great things going on at Bluebonnet Elementary and gave thanks to the many people that help them be successful.

Vice-President Mutschink thanked Billy Moore and congratulated him for submitting a proposal detailing the Early Act First Knight work in Bastrop schools that was selected by Rotary International to receive Outstanding Achievement award for Rotary District 5870.

**R. Open Forum**

**1. Jana Allen**

Mrs. Allen thanked board members and administration for their support on behalf of the districts' librarians and the students.

## **2. Public Hearing**

### **A. Public Hearing on the 2016-2017 Budget**

CFO Sandra Callahan opened the Public Hearing on the 2016-2017 budget at 6:39 p.m. She presented information on the proposed budget. Mrs. Callahan reported that the proposed budget is based on an estimated enrollment of 10,526 and average daily attendance estimated at 9,999 for funding purposes. Mrs. Callahan reviewed priority goals, decision package items and salary increases. She added that the district will be increasing the bilingual teacher stipend. Mrs. Callahan reported that Certified Preliminary Values would be received by April 30<sup>th</sup> and the tax rate would be adopted in September.

Mrs. Callahan asked for comments or questions from the Board and the public. There being none, the Public Hearing was closed at 6:55 p.m.

### **B. Consider Approval of Amendment to the BISD Compensation Package**

### **C. Adopt the 2016-2017 Budget for General, Debt Service, and Food Service**

Ashley Mutschink moved and Molly McClure seconded to approve the amendment to the BISD Compensation Package as presented and adopt the 2016-2017 budgets for General, Debt Service and Food Service as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

## **3. Superintendent's Report and Board Discussion**

### **A. Curriculum Report**

There was no Curriculum Report this month.

### **B. Financial Report**

Information was provided to the Board. There was no discussion.

### **C. Personnel Report**

Information was provided to the Board. There was no discussion.

### **D. Communications / Community Services Report**

There was no Communications / Community Services Report this month.

### **E. Operations / Police Department Report**

There was no Operations / Police Department Report this month.

## **4. Consent Agenda**

### **A. Consider Approval of Minutes of April 19 and 22, 2016**

### **B. Consider Award of Bids**

#### **1. Portable Building Relocation #2014-05 Renewal**

#### **2. General Retail Merchandise & Services #2016-04**

### **C. Consider Approval of IMA Expense Report**

**D. Consider Approval of District Investment Report**

**E. Consider Approval of General Fund Budget Amendment**

**F. Consider Approval of Tax Refunds**

**G. Consider Approval of Revisions to TASB Policy DH (LOCAL) and FFAC (LOCAL)**

President Allen asked if any Board member wanted to pull any of the consent agenda items for discussion. Mr. Mutschink pulled item B2. There being no further requests, President Allen asked for a motion to approve the consent agenda with the exception of item 4-B2. Billy Moore moved and Matthew Mix seconded to approve the following consent agenda items: the minutes of April 19 and 22, 2016; renew the contract for Portable Building Relocation Services to Larry Jollisant, Inc. for a period of one year; the IMA Expense Report for April 2016; the District Investment Report for April 2016; the general fund budget amendment; the tax refunds over \$2,500 for Bastrop ISD; and the revisions to TASB Policy DH (LOCAL) and FFAC (LOCAL) as presented.

**4-B2. General Retail Merchandise & Services #2016-04**

Matthew Mix moved and Molly McClure seconded to approve bids for general retail merchandise and services #2016-04 as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote. Ashley Mutschink abstained.

MOTION CARRIED 6-0-1

**5. Action Items**

**A. Consider Approval of Cedar Creek Elementary and Red Rock Elementary Turnaround Plans**

Penne' Liefer presented information on the Cedar Creek Elementary and Red Rock Elementary Turnaround Plans. She reported that the plans are a TEA requirement after a campus has been identified as unacceptable for two consecutive years.

Kellye Seekatz moved and Billy Moore seconded to approve the Cedar Creek Elementary and Red Rock Elementary Turnaround Plans as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

**B. Consider Approval of the Financing of Tax Exempt Municipal Lease and Taxable Municipal Lease for Portable Buildings**

CFO Sandra Callahan asked the board to consider approving the financing for three portable buildings: one at Cedar Creek High School for their Ag Department, one for Bluebonnet Elementary and one for Cedar Creek Middle

School. She explained that there are tax exempt and taxable portions of the lease.

Ashley Mutschink moved and Matthew Mix seconded to approve the Financing of Tax Exempt Municipal Lease and Taxable Municipal Lease for portable buildings as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

**C. Consider Approval of Food Service Management Services #2016-03**

CFO Sandra Callahan reported that four companies submitted proposals for food service management services and the district brought back two finalists for presentations. Mrs. Callahan stated that the district is recommending the contract for food service management services be awarded to Southwest Foodservice Excellence. She thanked Chartwells for their service to the district.

Ashley Mutschink moved and Glenn Peterson seconded to award the contract for Food Service Management Services #2016-03 to Southwest Foodservice Excellence, LLC. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

Superintendent Murray thanked Chartwells for their service to the district for the past 3 years. President Allen congratulated Southwest Foodservice Excellence.

**6. Information Items**

**A. District Wide Calendar**

Information was provided to the Board. There was no discussion.

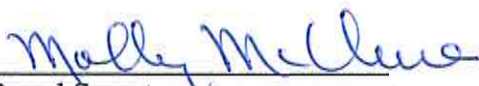
**B. Enrollment**

Information was provided to the Board. There was no discussion.

President Allen reported that the Bastrop City Council has challenged the BISD School Board for an athletic event at a future date.

**7. Adjournment**

There being no further business, Ashley Mutschink moved and Glenn Peterson seconded to adjourn the meeting at 7:21 p.m.

  
Board Secretary

  
Board President