Jerry Fay Wilhelm Center for the Performing Arts Rental Agreement

Activities conducted in the Jerry Fay Wilhelm Center for the Performing Arts must meet the policies and regulations of the Bastrop Independent School District (BISD) Board of Trustees, as well as state and local laws. Sponsors (Requestors) of organizations who request use of this facility are responsible for reading all rules and guidelines for Facility Usage and communicating them to their organizations, staff, volunteers, performers, students, parents, other participants, and audience members as appropriate. Sponsors (Requestors) must initial at each area as indicated, and sign where designated throughout this form and then return original copies of the agreement, along with any and all relevant documents, to the Jerry Fay Wilhelm Performing Arts Center located at 1401 Cedar Street, Bastrop, Texas 78602. Note: Please retain a copy for your records. This Facility Rental Agreement must be on file with the Office of the Performing Arts prior to use of any facility. If any changes occur, the Performing Arts Center is to be notified immediately at (512) 772-7800.

Organization & Billing Information:

Organization: ____________________________________________

Event Name: ____________________________________________

Sponsors (Requestors): ____________________________________

Billing Address: ____________________________________________ City, State, Zip: _________________________

Phone #: __________________________ E-mail Address: ____________________________

Cell Phone #: __________________________ Fax #: ____________________________

BISD Organization YES / NO Non-School Organization YES / NO

Rental Information:

Activity: ____________________________________________ Expected Attendance: __________

REHEARSAL DATE (S): ____________________________
(list additional dates on back if necessary)

FACILITY UNLOCK TIME: ________________

REHEARSAL BEGIN TIME: ________________

REHEARSAL END TIME: ________________

FACILITY LOCK DOWN TIME: ________________

PERFORMANCE / USE DATE (S): ________________
(list additional dates on back if necessary)

FACILITY UNLOCK TIME: ________________

PERFORMANCE / USE BEGIN TIME: ________________

PERFORMANCE / USE END TIME: ________________

FACILITY LOCK DOWN TIME: ________________